

# NPSAG

**National Private Schools Accreditation Group**

*Celebrating Our 39th Year – Serving Private Schools in All 50 States & Internationally*

**Accreditation • Teacher Certification • Professional Administrator Certification**

## **PRIVATE SCHOOL ACCREDITATION PROGRAM OVERVIEW**

Thank you for your interest in Accreditation. The following information is submitted to assist you in understanding the purpose, philosophy, and structure of the accrediting process.

Accreditation is a voluntary process of self-evaluation as measured against published standards or criteria and certified by an independent third party in the various fields evaluated.

By law, the State does not act as an approval or accrediting agency for the private (non-public) school industry. The process of accreditation is entirely voluntary.

## **MISSION**

NPSAG recognizes that there exists a number of fine accrediting organizations and that the individual private school has the option of which organization to choose.

We at NPSAG feel that our mission is different from others, in that we recognize it is the uniqueness and diversity of the private school industry that drives the industry and is directly responsible for its success. Therefore, we have no pre-conceived notions which would limit your formula for success, nor do we expect you to meet any rigid set of standards.

What we do is strive to identify and assist you in delineating your distinctive characteristics, then communicate that identity in a meaningful way to parents, transfer institutions, grant organizations, the government, curriculum writers, standardized testers, and others who rely on accreditation as a traceable measure of your school's commitment to education.

## **PURPOSES OF ACCREDITATION**

- To provide parent and student assurance regarding the overall quality of the private school
- To preserve the uniqueness of the individual private school
- To better understand self and school
- To seek out and accept objective evaluation
- To provide well-deserved recognition to the individual and the school
- To be student-oriented always
- To provide external evaluation, consultation, and visitation
- To establish acceptable criteria for student transfer
- To establish acceptable criteria for student assessment
- To demonstrate traceability regarding grades, attendance, curriculum, and advancement
- To provide a learning experience for staff and administration
- To promote professional development
- To enhance the learning process
- To minimize misunderstandings between school and parents/students
- To resolve conflicts effectively

## **PHILOSOPHY**

NPSAG seeks to preserve the uniqueness of the individual private school and its educational program while promoting voluntary participation in the accreditation process.

Accreditation provides a visible and tangible source of professional recognition and public confidence while encouraging structured self-analysis and continuous improvement.

We believe accreditation should support schools—not burden them.

## **ACCEPTANCE**

In the United States, accreditation is not a legal designation but a voluntary process. Acceptance of accreditation is determined by the receiving institution (colleges, universities, etc.).

## **ACCREDITATION CLASSIFICATIONS**

- CLASS I – Private School Graded
- CLASS II – Private School Ungraded
- CLASS III – Preschool / Kindergarten
- CLASS IV – Home School
- CLASS V – Learning Center / Tutorial
- CLASS VI – Post-Secondary Education
- CLASS VII – Alternative Private School
- CLASS VIII – Technical / Trade School
- CLASS IX – Special Education
- CLASS X – Correspondence School
- CLASS XI – Distance Learning – Independent Study (Supervised)
- CLASS XII – Distance Learning – Independent Study (Unsupervised)

## **ACCREDITATION PROCESS (THREE PHASES)**

### **PHASE ONE: SELF-STUDY (FACILITY EVALUATION)**

#### **Step One:**

Accreditation Application requested by school

#### **Step Two:**

Application is returned to NPSAG.  
Application must be **100% complete and verifiable**.

#### **Step Three:**

You will receive the **Facility Evaluation and Educational Program Certification Survey (Self-Study)**.

The school has up to **one (1) year** to complete this process.

#### **Step four:**

Completed Self-Study form 1 and 2 is returned for review and critique.

A **Provisional Accreditation Status** will be granted.

## **PHASE TWO: PROFESSIONAL DEVELOPMENT**

This phase requires that at least one administrator holds professional administrator credentials or completes the NPSAG Administrator Certification Program.

Teachers may complete Teacher Certification.

## **PHASE THREE: SITE VISIT / VIDEO VERIFICATION**

### **Step Five:**

The school will either:

- Submit a **video tour**, OR
- Schedule a **site visit**

If a site visit is conducted:

- Three (3) evaluators will attend
- School must provide airfare, hotel accommodations, and transportation
- Site visits occur every **5 years**

## **FINAL ACCREDITATION**

Upon completion, the school will receive:

- Certificate of Full Accreditation
- Letter of Accreditation
- Code of Ethics

## **FEE STRUCTURE**

**New School Accreditation:** \$2,900

**Annual Renewal:** \$650 per year

**Teacher Certification:** \$100 per year

**Administrator Certification:** \$300 per year

# **ACCREDITATION APPLICATION**

## **National Private Schools Accreditation Group, Inc.**

### **Application for "Fast Track" Accreditation**

*"We Warmly Welcome You to Become Fully Accredited"*

### **Form 1 of 2**

#### **School Information**

School Name: \_\_\_\_\_

Legal Name of Organization: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

County Campus Located In: \_\_\_\_\_

Principal/Administrator/Contact & Title: \_\_\_\_\_

Area Code/Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Is Fax Line Dedicated? \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Do you have a website? \_\_\_\_\_ Website Address: \_\_\_\_\_

#### **Business Information**

Legal Structure: Corp, Partnership, Sole Proprietor, etc. \_\_\_\_\_

Officers Names & Titles: \_\_\_\_\_

FEIN (if Corp): \_\_\_\_\_

Licenses Held for City, County, State: \_\_\_\_\_

## **School Profile**

Enrollment: \_\_\_\_\_

Grade Range: \_\_\_\_\_

Number of Teachers/Staff: \_\_\_\_\_ Number of Students \_\_\_\_\_

School Type: Co-ed, Boys, Girls, Boarding, Military, Home Based, etc. \_\_\_\_\_

## **Programs & Activities**

Curriculum: \_\_\_\_\_

Extra Curricular Activities: \_\_\_\_\_

Athletic Activities: \_\_\_\_\_

Any Water Sports: \_\_\_\_\_

Fees/Tuition Range: \_\_\_\_\_

Religious Affiliation: \_\_\_\_\_

Accreditation/Affiliation: \_\_\_\_\_

## **Services & Facilities**

Transportation Provided: \_\_\_\_\_

Vehicles Owned (Number & Type): \_\_\_\_\_

Summer Program: \_\_\_\_\_

Meals Provided/Cafeteria: \_\_\_\_\_

School Housing Provided: \_\_\_\_\_

Do Students Remain Overnight: \_\_\_\_\_

Describe Facilities/Campus Size (Library, Pool, Gym, etc.): \_\_\_\_\_

Do You Own Your Buildings: \_\_\_\_\_

Age of Buildings: \_\_\_\_\_

Square Footage: \_\_\_\_\_

Type of Construction: \_\_\_\_\_

Central Heat, Central Air, Fire Sprinklers: \_\_\_\_\_

Age & Description of Playground Equipment: \_\_\_\_\_

## **Operations**

Admission Requirements: \_\_\_\_\_

Years in Operation: \_\_\_\_\_

Do you wish to participate in an Educational Panel: \_\_\_\_\_

Top issues that concern you as a Private School Owner/Administrator: \_\_\_\_\_

Top issues that concern you as an Educator: \_\_\_\_\_

## **CLASSIFICATION SELECTION**

(Select ONE)

Class I – XII (see list above)

## **IMPORTANT**

Your application will be accepted if it is **100% complete** and reasonably verifiable.

The required remittance must accompany the application.

Make checks payable to: **National Private Schools**

# AGREEMENT

I certify that I am authorized to apply on behalf of the institution and that all information provided is accurate.

Signature: \_\_\_\_\_

Name Printed \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

# CONTACT INFORMATION

## **NPSAG**

P.O. Box 650462  
Miami, FL 33265

Phone: (786) 718-7549

Email: [npsag.accreditation@gmail.com](mailto:npsag.accreditation@gmail.com)

Website: [www.npsag.com](http://www.npsag.com)